



MIDDLETON PARISH COUNCIL, LOW ROAD, MIDDLETON, LA3 3LG

**Date of Meeting: Monday 7th July 2025 at 6.30pm.
Venue: Middleton Parish Hall, Low Road, Middleton.**

MINUTES

Welcome from the Chair.

Present, Chair T Porter (TP); Vice-Chair D Hoyle (DH); W Doyle (WD);
N Shacklady (NS); P Shacklady (PS); G McMurray (GM)

Apologies, T Smith (TS)

Also present Cllr Graeme Austin, Member of Lancashire County Council.

Cllr Austin introduced himself as a recently elected member of the County Council, who would like to attend Parish Council meetings every other month, where possible. He is aware of a number of local issues with regards to both Middleton and Overton, including local travel arrangements and bus timetables.

As a member of the County he can help with some forms of grant funding for local members, which he will try and help with in the coming months. Further info available on the County Council website.

Declarations of interest and Dispensations. **None**

Matters arising and confirmation of minutes from last meeting on **9th June 2025, None.**

Any items from member of the public.

Letter from resident regarding parking issues adjacent to the village bus stop on Middleton Road. DH agreed to speak with residents regarding this matter.

1, ref 07/25/01, Parish Hall, Snooker Room, Community Hub. (All) Drains, Roof
Drains continue to be an issue and need attention asap. David will continue to monitor and unblock until a resolution is agreed.

Notice boards have been damaged.

The Parish Hall sign above the main entrance is to be replaced, costs to be shared between the PC, the Hub and Dance School.

TP, will source replacements and arrange quotes for the hall sign.

GM, The annual renewal costs for the internet are also to be shared between the PC, the Hub and Dance school.

2, ref 07/25/02, Sports Field, Tennis Courts and Grounds Maintenance (TS/WD)

WD advised that the drains have been repaired at the sports field and the invoice which he will forward to the Clerk.

3, ref 07/25/03, Playground (DH/GM)

GM advised a further grant for up to £50K has been applied for the playground. The new play equipment is being installed and completed, prior to the Summer holidays by Playtime. The costs for all works are covered by the existing playground fund and the lottery grant. New picnic benches will also be purchased and located around the village green.

4, ref 07/25/04, Planning (All)

TP, Diviny Livery have withdrawn their appeal hearing.

TP, The new business park wish to extend the road access to prevent large vehicles crossing the bridge at Heysham Golf Club.

5, ref 07/25/05, Traffic Calming/Controls and Parking (All)

The Council considered further the resident letter concerning parking for residents along Middleton Road. TP will order a new sign and pole, so the parking sign can be relocated in a more prominent position. Parking bay numbers will also be repainted.

6, ref 07/25/06, Grant Funding Updates (All)

Cllr Austin will enquire at County Hall to confirm who owns the land adjacent to the bus stop and resident parking area as the Council would like to use this area as an allotment for residents. A grant application for up to £5K is available.

7, ref 07/25/07, Website, Training and NALC/LALC (TP)

TP will produce a user guide for all members. TP is also looking at a new model code of conduct policy for members. Further update will be available at the August meeting.

8, ref 07/25/08, Bank, (NatWest/Lloyds)

Members were updated on the transfer which would only be possible without the benefit of the switching service.

The only way to transfer balance from NatWest to Lloyds is by a cheque payment. This, would need to be actioned very soon in order that the playground contractor can be paid via BACS, when the works are completed.

Any items of urgent business.

Hazel has asked for a copy of the quote received from Matt Appleby to be sent to her. WD will send this to her.

Exempt Items

Damian Bogucki a local resident and former Parish Councillor, has contacted the Council and wishes to join as a member of the Council.

Damian was co-opted to join the Parish Council, from August 2025.

Dates of note for 2025.

Date and time of next meeting: **11th August 2025**

Accounts, Invoices and Payments, July 2025

- 1, Clerk July 2025, £329.64p, Chq No 2543
- 2, HMRC PAYE June 2025, £82.20p, Chq No 2544

Other expenditure

- 1, Octopus Energy, DD, June 2025, £
- 2, British Gas, DD, June 2025, £22.92
- 3, Water Plus, DD, June 2025, £29.74 and £14.62
- 4, Music Licence annual fee, £373.18p
- 5, A Barr, Gardening Services, ABI £100

Expenditure June 2025, £1,039.68

Income June 2025, £850.50

Dance School £682.50, Bowling Club £168.00.

Bank Balance as at 30th June 2025. £55,517.47p

Breakdown of Bank Balance

Middleton Parish Council £23,863.50


Playground Fund £10,800.00, plus Lottery grant £19,890, **Total £30,690**

Dong Fund £963.97

All payments and accounts were agreed and approved for payment.

Minutes signed as correct.

Chair  Tomos Porter, 11th August 2025

Clerk  Shaun Ward, 11th August 2025